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Neuadd y Sir
Y Rhadyr
Brynbuga
NP15 1GA

County Hall
Rhadyr
Usk
NP15 1GA

Tuesday, 8 November 2016

Notice of meeting / Hysbysiad o gyfarfod:

Monmouthshire Farm School Endowment Trust

**Monday, 14th November, 2016 at 11.00 am,
County Hall, The Rhadyr, Usk, NP15 1GA**

AGENDA

| Item No | Item | Pages |
|----------------|--|--------------|
| 1. | Apologies for absence | |
| 2. | Declarations of Interest | |
| 3. | To confirm and sign the minutes of the previous meeting of the Monmouthshire Farm School Endowment Trust 18th July 2016 | 1 - 2 |
| 4. | To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached). | 3 - 4 |
| 5. | To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2016/17 | 5 - 28 |
| 6. | Letter of complaint | 29 - 30 |
| 7. | Date and time of the next meeting 23 rd January 2017 11am 27 th March 2017 11am | |

Paul Matthews

Chief Executive / Prif Weithredwr

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

A. Easson
D. Edwards
R. Edwards
R.J.W. Greenland
D. Jones
S.B. Jones
Pagett
Hayes
Havard
Symondson
Yeowell
Backhouse

Public Information

Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

Nodau a Gwerthoedd Cyngor Sir Fynwy

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

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Public Document Pack Agenda Item 3

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Monmouthshire Farm School Endowment Trust held at The Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Monday, 18th July, 2016 at 11.00 am

PRESENT: County Councillor: D. Jones (Chairman)

County Councillors: A. Easson, D. Edwards, R. Edwards and S.B. Jones

OFFICERS IN ATTENDANCE:

Nikki Wellington Finance Manager
Richard Williams Democratic Services Officer

APOLOGIES:

County Councillor R.J.W. Greenland, Councillor D. Havard, Professor J.D. Hayes and K. Backhouse

1. Election of Chair

We elected County Councillor D. Jones as Chair.

2. Appointment of Vice-Chair

We appointed Councillor D. Havard as Vice-Chair.

3. Declarations of Interest

There were no declarations of interest made by Trustees.

4. Confirmation of minutes

The minutes of the Monmouthshire Farm School Endowment Trust dated 18th January 2016 were confirmed and signed by the Chairman.

5. The 2015-16 Annual Accounts of Monmouthshire Farm School Endowment Trust

We received a report presented by the Finance Manager regarding the Monmouthshire Farm School Endowment Trust Fund Annual Report for the year ended 31st March 2016.

In doing so, the following points were noted:

- Since changing the investment strategy for the Trust, there have been significant gains in income generated.
- No requests for funding have been received yet. However, the Trust will be receiving requests for funding in time to be considered at the next meeting on 26th September 2016.

MONMOUTHSHIRE COUNTY COUNCIL

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- The Finance Manager has developed a leaflet identifying that funding via the Trust could be applied for by eligible students. This information would be available at colleges and on websites.
- This information would also be despatched to young farmers.
- The Finance Manager would investigate options for making the leaflets available at the Monmouthshire County Council stand at the Eisteddfod, this summer.

We resolved to adopt the statement of accounts for the year ended 31st March 2016 in respect of the Monmouthshire Farm School Endowment Trust.

6. Future Meetings

Future meetings of the Monmouthshire Farm School Endowment Trust will be held at County Hall, The Rhadyr, Usk at 11.00am on the following dates:

Monday 26th September 2016

Monday 23rd January 2017.

The meeting ended at 11.35 am

SCHEDULE 12A LOCAL GOVERNMENT ACT 1972 EXEMPTION FROM DISCLOSURE OF DOCUMENTS

REPORT: APPLICATIONS FOR FUNDING
AUTHOR: FINANCE MANAGER CYP FINANCE
MEETING AND DATE OF MEETING: MONMOUTHSHIRE FARM SCHOOL
ENDOWEMENT TRUST
MONDAY 14th November 2016.

I have considered grounds for exemption of information contained in the report referred to above and make the following recommendation to the Proper Officer:-

Exemptions applying to the report:

Likely to reveal information relating to a particular individual (Paragraph 12).

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 14).

Factors in favour of disclosure:

Accountability of the Trustees for the proper disbursement of Trust Funds.

Prejudice which would result if the information were disclosed:

May discourage potential applicants (Applications depend on assessment of financial need).

My view on the public interest test is as follows:

Factors against disclosure outweigh those in favour

Recommended decision on exemption from disclosure:

Withhold
Date:

31/10/2016

Signed:

A. Evans

Andrew Evans

Post:

Deputy Finance Manager

I accept the recommendation made above.



Proper Officer

N.S. WELLINGTON

Date: 31-10-16.

Agenda Item 5

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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